



Suggested Communication to Clients/Community Addressing Sanitation Practices

Dear Valued Clients,

In response to the recent COVID-19 (Coronavirus) outbreak, we are taking necessary steps to protect our clients and team from its rapid spread. The health and safety of all is of utmost importance to us.

As this situation evolves, we are closely monitoring the guidance provided from the Center for Disease Control to influence our actions.

We are still open for business and will be taking extra precautions in addition to our regular sanitation practices to ensure that our staff and clients continue to feel safe.

We understand that this is an uncertain time right now and want to express our understanding for any clients that wish to reschedule their appointment. We respect the diverse circumstances that could require this and want you to know that we appreciate you and look forward to seeing you once you are able to visit us again.

If you are sick, we kindly ask that out of respect for us and our other patrons, please reschedule and stay home until you are cleared of all symptoms.

These times will pass and with diligence to reduce the impact of this, we will all be together again soon.

Stay safe and sharp out there,

*(Signature)*